Vanguard University School of Medicine (VUSOM)
Student Academic Policies and Procedures Handbook

INTRODUCTION

This handbook provides students with essential information on academic policies, procedures, and expectations at
Vanguard University School of Medicine (VUSOM). It serves as a guide to academic success, professionalism, and
student responsibilities during medical training.

VUSOM is committed to producing competent, ethical, and compassionate physicians who excel in patient care,
research, and leadership in healthcare.

OBJECTIVES

VUSOM aims to:

- Train physicians who can provide high-quality healthcare in diverse environments.
- Instill a strong foundation in medical knowledge and clinical skills.
- Promote ethical medical practice and professionalism.
- Encourage lifelong learning and research in medical sciences.
- Develop leadership and teamwork skills for future healthcare professionals.

REGISTRATION

- Students must register at the designated time and location each semester.
- New students must provide proof of academic qualifications, financial clearance, and identification.
- Transfer students must submit transcripts and letters of acceptance from previous institutions.
- Late registration will result in a fee.

ACADEMIC POLICIES

- Students must maintain satisfactory academic progress to continue in the program.
- Failing one or more courses may lead to academic probation or dismissal.
- Attendance in classes and clinical training is mandatory.

- Academic dishonesty, including plagiarism or cheating, will result in disciplinary action.

ACADEMIC CURRICULUM & COURSE REQUIREMENTS

Pre-Medical Program (if applicable)

- Covers fundamental sciences, mathematics, and communication skills.
- Prepares students for the MD program.

MD Program

- Basic Sciences (5 semesters): Includes anatomy, physiology, biochemistry, pathology, pharmacology, microbiology,
  and behavioral sciences.
- Clinical Sciences (72 weeks): Includes 48 weeks of core rotations and 24 weeks of elective rotations at
  affiliated hospitals.
- Students are encouraged to take NBME exams to prepare for the USMLE.

EXAMINATIONS & GRADING

- Exams include quizzes, mid-terms, and final assessments.
- USMLE preparation is integrated throughout the program.
- Grading scale:
  - A: 90% and above
  - B: 80%-89%
  - C: 70%-79%
  - F: Below 70% (Failure)

CLINICAL ROTATIONS

- Conducted at affiliated hospitals in the USA and internationally.
- Includes hands-on patient care under physician supervision.
- Students must pass core rotations before progressing to electives.

STUDENT CONDUCT & DISCIPLINE

- All students must uphold professionalism, ethics, and respect for peers and faculty.
- Any form of harassment, discrimination, or misconduct will result in disciplinary action.

- The Student Honor Code must be signed and adhered to by all students.

LEAVE OF ABSENCE & WITHDRAWAL

- A leave of absence may be granted for medical, personal, or academic reasons.
- Withdrawal from the program requires formal approval and clearance.
- Refund policies apply as per university guidelines.

STUDENT SUPPORT SERVICES

- Academic counseling and mentorship available.
- Health and wellness services offered to support student well-being.
- Financial aid and scholarship guidance provided.

COMMUNITY SERVICE REQUIREMENT

- Students must complete community service hours as part of their medical training.
- Opportunities include public health initiatives, outreach programs, and clinical volunteering.

POLICIES ON DISCRIMINATION & HARASSMENT

- VUSOM is committed to maintaining a safe and inclusive learning environment.
- Any reported incidents will be addressed promptly through university policies.

GRADUATION & RESIDENCY PLACEMENT

- Students must complete all academic and clinical requirements to graduate.
- VUSOM provides residency placement support for students pursuing careers in the USA and globally.

This handbook is subject to updates. Students are responsible for staying informed of any changes. For further details,
contact the Office of Student Affairs.

Vanguard University School of Medicine (VUSOM)
Empowering Future Physicians Through Excellence in Medical Education.